

AWEC SAC Agenda
December 14, 2016 – 6:00 pm
92 Prince Albert Road, Annapolis Royal

PRESENT: Paula Buxton, Rion Microys

REGRETS: Georgette Warrington, Chastity Chute, Silvia Jonitz, AWEC teachers and administration due to work-to-rule

1. Call to Order

- Rion Microys called the meeting to order at 6:00 p.m.

2. Approval of Agenda

- Agenda approved as submitted

3. Approval of Minutes

- November 24, 2016 minutes approved with correction to the spelling of Ashely Barteaux's name under item 10

4. Principal's Report – Mr. Schell

- not available

5. Vice Principal's Report – Mr. Birch

- not available

6. Student Council Reports

- not available

7. Student Success Planning

- not available

8. Business Arising

- Communication – AWEC handbook – Paula and Rion took the opportunity to review the ARRA handbook provided by Mr. Birch and Ms. Thomas for information that might be useful to parents and students coming into AWEC for the first time. Paula and Rion just

went through the ARRA 2014-2015 Student Handbook and have roughly stuck to the format/subjects presented in that booklet:

1. Attendance and Fees -

- add information about the school fees for the Middle School and what they cover. Mention sports and band fees and that more information about them can be found in the section on Extra Curricular Activities
- add rules about the bus circle
- AWEC rules about notes/notifications for student late arrivals and absences
- d) 'Activity Bell' – ensure that this information is accurate for AWEC
- g) take out “AWEC”
- h) update to include all the new communications systems (or add this under our suggested heading of 'Communication')
- add information about 'unexcused absences' and calls home

2. Programs, Reporting Periods, Etc. -

- a) update program list – ELA, Tech Ed?
- Double check the a, b, c... listing of subjects under the #2 heading
- explain how the Parent-Teacher conferences work. There are no appointments, everyone waits their turn in the gym
- add information about the Meet the Teacher night at the beginning of each year
- add information about the points system and that students are recognized for their participation in many school activities
- add information about provincial tests
- add information about the International Student Program – direct interested families to the program organizer if they are interested in hosting a family

3. School and /or School Board Services

- add information about walking vs. Bus dismissal
- add information about cafeteria menu days: pizza, subway, culinary cornucopia
- update locker information?
- Update electronic devices and telephone usage section, add ChromeBook details?

4. Volunteering at AWEC – add this section

- ways of volunteering: dances, enrichment, clubs, coaching, sports,

driving, fluoride, reading

- forms for volunteering and driving

5. Extra Curricular Activities

- break this section down into information about the different extra curricular activities
- Yearbook – cost and when delivered
- Student Council – positions and when elections run, activities that the Student Council is involved in
- Enrichment – what it is, how many per year (encourage volunteer leaders)
- Band – times, fees, trips, uniforms, fundraising (citrus/pies), association – that Grade 8 students can join the Sr. Band
- GSA – explain what it is
- Intramural sports – when they run – encourage students to participate
- Sports – list the various school teams (soccer, volleyball, cross-country, track, etc) and the approximate season – include information about uniforms (that owning black shorts is a good idea) – fundraising commitments – driving – hosting tournaments – athletic fees
- Dances – list the usual dances – volunteering
- take the c) section on fundraising out and discuss fundraising in the sections where parents and students are encouraged to do it

6. Protection of Property

- update section a) – i.e. School provides locks on lockers
- update other sections as required

7. Student Responsibilities

- update as required

8. Appropriate and Inappropriate Behaviour

- update as required

9. Search and Seizure in Schools

- update as required

10. Discipline

- update as required

11. Communication – add this section

- information about the AWEC website
- explain the electronic communication system
- describe uses of the Student-Parent Portal
- newsletter

12. Student Health – add this section

- put the information about no sick room and medication policy here
 - fluoride program for Grade 6 students
 - vaccinations for Grade 7 students
 - lice policy
 - smoking spot/policy
- another subject that Paula and Rion thought should be mentioned is the policy on student transporting student to sporting and other events. It is our understanding that this is not allowed.

9. New Business

- none

10. Sharing Time

- none

11. Next Meeting

- Thursday, January 19, 2017

12. Meeting Adjourned

- Adjourned at 7:15 p.m.